LIMA PUBLIC LIBRARY BOARD MEETING

July 15, 2020

**PRESENT**: **Trustees:** Shirley Caccamise,Cathy VanHorne, Chris Preston

 Sharon Neenan, Debbie Lund

**Library Manager**: Megan McLaughlin

**Friends Group**: Barb Brenner

**Town Board**: Bruce Mayer

 Meeting was called to order by President Shirley Caccamise at 10:30 am.

**Minutes for June:** Motion made by Cathy VanHorne, seconded by Debbie Lund to approve the minutes for June 11, 2020 as read.

**Vouchers:** Vouchers 48-52 for May and vouchers 53-64 for June were reviewed, signed and approved by each of the Board members.

**Friends of the Library:** Barb and Cathy reported that all events are on hold due to

COVID 19. Crossroads Days have been cancelled. Supervisor Falk is promoting a parade all around Lima and is encouraging all businesses to participate in this event. The Friends Group will put something in the parade.

Shirley thanked Barb for all the work she has put into gardening around the library. It looks beautiful.

Meg reported that the Friends Group is going to donate masks to the Library for patrons who enter the Library and don’t have a mask or forgot their own mask. The Town also gave Meg a supply of masks donated by the County. June 29th is the start date for distribution of books to patrons who have either emailed or requested by phone.

**OLD BUSINESS:**

Megan reported that no date has been set by OWWL yet to when libraries will open. Possibly the middle of August. Discussion was held on Curbside Policy.

**MOTION**

Motion made by Chris Preston, seconded by Cathy VanHorne that the Board of Trustees authorize the Library Manager to make the final decision, when appropriate, for changes to be made for public access. Motion carried.

Discussion was held regarding use of internet outside of the building. Megan has put info on Facebook and our Web Page to inform the public they can use the internet outside the premise.

**NEW BUSINESS:**

On Sunday morning Barb found that one of the beams, over the patio at the library had fallen down. Barb called Cathy and Shirley. They determined that a call to 911 was needed . The police did not think it was vandalized. Cathy talked with Supervisor Falk and he thought that the builder was from Warsaw. They checked the original plans. Bruce with follow up on what the Town Board finds and what needs to be done. In the meantime, the Town Crew will reinforced the other beams and sectioned off the area.

**BUDGET 2021:**

Shirley gave Supervisor Falk a bottom line amount for 2021. She will give him the break down after our meeting today.

The Board of Trustees reviewed line by line in the budget for 2021. Bruce said we should use

the figure of $154,000 less $13,000 from last year.

**MOTION**

Motion made by Cathy VanHorne, seconded by Chris Preston to go into Executive Session at 11:45 a.m. Motion made to come back to the regular meeting. No action was taken.

**MOTION**

Motion made by Cathy VanHorne, seconded by Debbie Lund to forward the worksheets, for the Lima Library Board 2021 budget, to Supervisor Falk and Bruce Mayer. Motion carried.

Motion made to adjourn the meeting at 12.00 noon.

**Next meeting: Wednesday, September 16, 2020 at 10:30 am.**