

OFFICIAL

LIMA PUBLIC LIBRARY BOARD MEETING
July 20, 2022

PRESENT: Trustees: Shirley Caccamise, Sharon Neenan, Debbie Lund
Absent: Teri Kruk, Cathay VanHouten
Library Manager: Megan McLaughlin
Friends Group: Barb Brenner
Town Board: Leta Button

Meeting was called to order at 10:30 by Chairperson, Shirley Caccamise.

MINUTES FOR May 18, 2022: Motion made by Debbie Lund, seconded by Shirley Caccamise to approve the minutes as written.

VOUCHERS 54 to 67 for May, and 68 to 80 for June were reviewed, signed and submitted.

Friends of the Library: Reported by Barb Brenner

***Library Yard Clean-Up:** Very successful day. Two people were walking by and asked if they could volunteer. Barb thanked them for their help.

***Workshop on Gardening:** 6 people attended

***Workshop on Intro To Hydration:** 10 people attended

***Farmers' Market:** People enjoyed browsing the free books and trying out the roller coaster and light up card displays. Barb showed the Board a beautiful handout, promoting the Lima Library, for the Farmers' Markets and Crossroads Days. Leta Button reported that she has added info regarding the Library Book Sale, August 5 and 6, on the Crossroads Festival *Facebook* page.

*Megan reported that we did a Library Survey in 2020. Should we do another one now? All Board members were in agreement to do another one now.

*Barb Brenner posted a picture on *Facebook*, encouraging patrons to come to the library to cool off this summer.

OLD BUSINESS:

*Ed Harvey repaired and painted the window in June, along with the trim and doors. The job took two days and the invoices were submitted in the June bills.

*We will wait to move monies from the Reserves for all projects in November.

*The company, awarded the bid for the work on the gables, has been notified. We are waiting for a start date.

NEW BUSINESS:

*The 2022 Summer Reading Program is entitled “**Oceans of Possibilities**”. There are 48 patrons involved that have picked up their Activity Sheets on June 23rd. The activity sheet is a game board and they need to complete at least 25 activities between June 27 and July 29 to receive a prize bag. On Monday, July 25th at 10:30 am “Grace and Grins (Sharon Johnson) will be performing an ocean-themed puppet show for the children.

*Beginning January 1, 2023, all trustees will be required to have at least two hours of continuing education. Currently the required prevention training satisfies said requirements. OWWL also holds trustee workshops which count towards the requirement.

*Our Library Budget is typically due to the Town Board on the Monday before our July meeting. Therefore, we will tentatively schedule May 2023 as our budget meeting.

***Proposed Library Budget for 2023:**

Much discussion regarding the proposed budget was discussed.

MOTION

Motion made by Debbie Lund, seconded by Shirley Caccamise to approve \$176,676.00 for the 2023 budget for the Lima Public Library, that will be sent to the Lima Town Board for approval. Motion voted on and passed.

New Business(cont):

*The following policies will be reviewed at the September 21, 2022 meeting:

- The Collection Development Policy
- Computer Use Policy
- Confidentiality of Records
- Open Meeting Policy

*Shirley and the entire Board thanked Barb Brenner and the Friends Group for all their help in always promoting, to the community, the Lima Public Library.

*Discussion was held regarding putting carpeting, wall to wall, in the Scutt Room.

*A patron has suggested that a "sandwich board" be put up to list the hours of the library operation and when our Saturdays are. Maybe put around town.

Motion to adjourn at 11:30 a.m.

Next Meeting: Wednesday, September 21, 2022 at 10:30 am.