

**LIMA PUBLIC LIBRARY
COMPUTER USAGE RULES**

1. Users must be in good standing. Fines on account must be less than \$5.00
2. Those patrons age 18 and under must have written parental permission for computer and internet use.
3. It is the responsibility of the parents to monitor their child's use of library materials, including the internet.
4. Maximum of two people per computer.
5. Patrons are responsible for damage to the computers caused by or resulting from inappropriate use of equipment or improper behavior.
6. The cost of printing or copying per page is \$0.25 (black & white or color)

Users MAY NOT:

1. Install, delete, or modify hardware or software.
2. Download software from the internet onto the library's computers.
3. Use computers for games, chat rooms, newsgroups, or listservs.
4. Save personal files on library's hard drive.

Library staff will assist as time and expertise allow.

The Lima Public Library does not condone nor will it tolerate the use of computer resources for purposes deemed obscene, lewd, or indecent. Any inappropriate use determined by the librarian will lead to suspension of computer privileges.

Adopted by the Lima Public Library Board of Trustees

Date: May 11, 2005

Reviewed and Approved, in conjunction with Computer/Internet Policy: November 16, 2022