

Official

LIMA PUBLIC LIBRARY BOARD MEETING
September 21, 2022

PRESENT: Shirley Caccamise, Teri Kruk, Debby Lund
ABSENT: Sharon Neenan, Cathy VanHorne
LIBRARY MANAGER: Megan McLaughlin
FRIENDS GROUP: Chris Preston
TOWN BOARD: Leta Button

Meeting was called to order at 10:30 a.m. by Chairperson Shirley Caccamise.

MINUTES FOR JULY 20, 2022: Motion was made by Teri Kruk, seconded by Shirley Caccamise to approve the minutes as written.

VOUCHERS: 81 to 87 for July and 88 to 101 for August were reviewed, signed, and submitted.

Friends of the Library: reported by Chris Preston

- **Consortium Study:** The group did a trial run for the ALA Consortium study sponsoring an online visit with authors. It was found that sound speakers were necessary, and Megan was able to get them. There will be a more formal event with public invited. This program is one of the most expensive ones shared between the Friends and the Library.
- **PBS Children's programming:** Pat R. is looking into the PBS Kids programming.
- **Adult game** night had six in attendance.
- **Swing Dance:** Lessons are on October 18th and will be held on the second floor of the Town Hall, \$5.00 charged per attendee.
- **Little Library:** The Friends have approached the Village Board regarding possible placement of a second "Little Library" and received a favorable response. The site agreed upon is in the pocket park on Rochester Street.
- **By-Laws:** The group will be reviewing their by-laws at a future meeting, probably at the October meeting.
- **The Crossroads Days:** Book sale made over \$600. There was discussion among members regarding dividing up the hours worked next year so that members would have time to enjoy the festival. Shirley noted use of the Scutt Room to supplement the book barns worked out well as it decreased crowding in the back lot and the public seemed to like it. It gave shoppers a chance to cool off while browsing inside.
- **Farmer's Market:** Shirley had a table at the Crossroads event and spent an afternoon at the Farmer's Market. She found the labeled boxes of books made it easier for shoppers to find items. More children's books would be appreciated.

Old Business:

- **Summer Reading Program:** Director Megan McLaughlin reported the Summer Reading Program entitled: "**Oceans of Possibilities**" ended with 53 participants, mostly youths with a few adults. That is a higher enrollment than in recent years. There were game boards to fill out and participants needed to complete at least 25 of the activities from

those available to receive a prize. Town Board liaison Leta Button noted her children were able to enjoy the program at another library while on vacation and appreciated that many libraries participate in the same program.

- **Budget Review with Mike Falk:** Shirley and Megan met with Mike to review the 2023 library budget; it was noted the library was over the 2%. The library did not have current numbers for L9060.8 Hospital & Medical at the time the library budget was adopted; the number was changed from \$6500.00 to \$8200.00. Supervisor Falk suggested the Revenue line L2705 Gifts and Donations be changed from \$495.00 to \$3430.00 to make revenue Appropriations balance. The Board then approved the library budget.

Debby Lund motioned, and Teri Kruk seconded to accept the adjusted 2023 Library Budget with changes to reflect the increase in budget line L9060.8 Hospital & Medical from \$6500.00 to \$8200.00 and to change the revenue line L2705 Gifts & Donations from \$495.00 to \$3430.00 to make revenue and appropriations balance; the rest of the budget to remain as adopted at the July 20, 2022, Lima Public Library Board meeting.

New Business:

- **Carpet Cleaning:** The carpet was cleaned over the extended Labor Day weekend. Megan noted the cleaning company had pointed out aging of the carpet. It was noted the carpet is very old and should be replaced in the not -too- distant future. Megan had solicited replacement costs but has not received answers at this point.
- **Fines:** Tabled until the November 16th Trustees Meeting.
- **Computer and Internet Policy:** Tabled until the November 16th meeting.
- **Reconsideration of Materials Policy and Form:** Megan would like to have this policy approved. Several libraries are having people asking to have specific materials banned. This policy would offer guidelines for the staff and her to handle individual cases should they arise. The Board decided more time was needed to review the policy and it is tabled until the November 16th meeting.

Shirley Caccamise motioned, and Teri Kruk seconded to accept the “Lima Public Library Collection & Weeding Policy” and the “Lima Public Library Confidentiality of Records Policy” currently in place as of September 21, 2022.

Teri Kruk motioned, and Shirley Caccamise seconded to accept the “Lima Public Library Open Meeting Policy” currently in place as of September 21, 2022 with the correction to reflect the current meeting time of 10:30 a.m.

Teri Kruk motioned, and Shirley Caccamise seconded to close the meeting at 11:10 a.m.

The next scheduled is for Wednesday, November 16, 2022, at 10:30 a.m.