

OFFICIAL

LIMA PUBLIC LIBRARY BOARD MEETING

January 18, 2023

Approved: 03-15-2023

PRESENT: **Trustees:** Chair Shirley Caccamise, Cathy VanHorne, Teri Kruk, Debby Lund
 Absent: Jon Grasso
 Library Manager: Megan McLaughlin
 Friends Group: Barb Brenner
 Town Board: Leta Button
 Other: none

Meeting was called to order at 10:30 a.m. by Chairperson Shirley Caccamise.

MINUTES FOR December 21, 2022: Motion was made by Cathy VanHorne, seconded by Teri Kruk to approve the minutes as written. Motion carried.

VOUCHERS: Chairperson Shirley Caccamise noted vouchers had been approved at the December 21, 2022 meeting and the January, 2023 vouchers would not be available for review until after February 02, 2023.

Shirley noted the Board had received very nice thank you notes from Director Megan McLaughlin and former Trustee Sharon Neenan.

Shirley asked Megan if she had further information on the building lighting. Leta Button said she would let the Town know lights were out and talk with Supervisor Falk regarding a light fixture near the front of the building and the parking lot lighting project. Cathy said it is very dark out front as there is no street lighting. Repairing the building lights needs addressed.

FRIENDS OF THE LIBRARY: President Barb Brenner reported on upcoming events.

*All upcoming events are on the Friends of the Library's Facebook page and found at the "lima.owwl.org/events/month also.

*Story Time: The Friends has a community volunteer, Cali Rabe, who has offered to do story time. The first Story Time will be Saturday, January 23rd, 10:30am-11:00am and will continue the following Saturdays with the same schedule. Megan and staff are helping with book selection and Ms. Rabe was appreciative of their efforts. Library will be providing a take home version as well.

*The Craft Circle meets on Saturday mornings from 9:30am-noon. The Circle was full last week and there has been a new member.

* Game night will be on Monday, January 23rd, 6:30 pm- 8:30 pm and every other week thereafter with the game picked by attendees. Arjay Romanowski , Rochester Librarian, is program co-ordinator.

* The Dance Fundraiser was held on January 13, a Friday. M. Depew is working on getting a monthly schedule together.

*Author's talk: there will be a Watch Party on February 16th, March 21st and April 4th held in the Scutt Room.

*Other programs scheduled include:

- Meet the Lima Mayor
- Kids Jewelry Making
- Food Preservation
- Book binding
- Quilt raffle (quilt by Sandy Shusda)- it was agreed Megan & staff could collect money for the Friends & turn money over to the group
- Iditarod program- still in the works
- Book sorting – Monday, January 30th at 6:60 pm

*Library Board of Trustee members will be added to the February 21st, 6:30 pm agenda with the purpose of straw polling the Friends members on their library vision and purpose.

Shirley asked if the Friends would be doing the National Library Week staff appreciation day again this year. Barb said they planned on doing it April 25th and using last year's format. Megan said she was fine with that.

OLD BUSINESS: Megan reported the library has gone "fine-free" and she has had positive feedback from patrons. The fines did not contribute a substantial amount of funding for the library. Other libraries in the area have also gone fine free. The intent is to better serve the under-privileged population. There is automated renewal of materials. Many patrons are taking advantage of on-line reading.

Conflict of Interest Policy statements were completed, signed and turned over to Megan to be filed.

NEW BUSINESS: The Town Board appointed Jon Grasso to the Library Board during their January 3rd meeting. He was not aware of today's meeting. Paperwork and our schedule will be given to him.

Annual Election of officers: Shirley Caccamise- Chairperson
Cathy VanHorne – Vice Chairperson
Debby Lund – Secretary

Shirley asked the status of the bookshelves. Cathy said she had not heard anything, and it had been a year. We do not have a contract or estimate yet. She will see if she can get one and it would be a good idea to check other sources for an estimate. Shirley said she'd see if she could get one from Jon Bailey.

Board members are required to complete two hours of continuing education to comply with Section 260-D of the New York State Education Law. These hours can be completed by

attending 2023 Trustee Workshops offered by PLS. Registration is required. Trustees must complete Sexual Harassment and Workplace Violence workshops each year.

LIBRARY VISION & MISSION STATEMENT: Cathy said she had been asked at the Friends meeting what the group was raising the funds for and what the library's vision was. She was caught by surprise and spent further time reviewing the library's mission statement. While the Long Range Plan is operational, she felt it does not give an adequate vision of the library. The Board did not have a lot of time to really delve into it last summer as we had time constraints on completing it. She suggested the Board spend further time on refining the statement and the vision of our library's place in the community.

Megan noted Ron Kirsop, PLS, would be a good go-to person for ideas as he specializes in this area.

Cathy suggested the Board reach out to various community groups for their ideas and impressions. Teri suggested we think about what we would like to get from these conversations. Groups mentioned:

- Friends Group: Board members will attend the February 21st meeting.
- Rotary
- Scouts
- Historical Society
- Megan and staff

Cathy would like Board members to visit three libraries before our next meeting and think about our vision for the library. Teri suggested we hold strategic planning workshops or extra meetings to facilitate the vision planning. She suggested we also work on a 10 second "elevator speech" that concisely states the library's vision statement when asked by the public.

Cathy would like to do another survey of public opinion, this one asking for different information than the first.

Barb noted the Friends had done the "Trunk or Treat" as a joint community activity. The library should be looking for similar ways to become more of a community partner.

Leta said she would see if Mike Falk, Town Supervisor would attend our next meeting in March and discuss the Town's vision of the Library's function within the community.

Other suggestions for gathering input were using "Positively Lima", forms left at the library, link from the Friends group to a survey.

MOTION: With no further business to discuss, Teri Kruk moved and Cathy VanHorne seconded the motion to close the meeting at 11:32 am.

Respectfully submitted,
Debby Lund

NEXT MEETING WILL BE ON MARCH 15, 2023 AT 10:30 A.M.