

Unapproved

LIMA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING

May 13, 2025

PRESENT: Trustees: Debby Lund (chair), Jon Grasso, Teri Kruk, Leta Button, Pradeep Jangbari

Library Manager: Leslie Reyman

Town Board: None

Friends Group: Eric Baker

Meeting called to order at 6:32 pm by Chairperson Debby Lund.

Minutes from March 12, 2025 meeting approved. Pradeep Jangbari moved to approve minutes, Jon Grasso seconded. All in favor; none opposed.

Vouchers 32-42 approved. Teri Kruk moved to approve, Jon Grasso seconded. All in favor, none opposed.

Vouchers 43-54 approved. Leta Button moved to approve, Jon Grasso seconded. All in favor, none opposed.

Chair Debby Lund reported that there were five mistakes made by the accountant on the March financials. Library manager Reyman will follow up with the accountant to correct.

Library Manager Reyman reports:

- Telephone Expense. Integrated Systems presented library manager with an estimate to replace the current telephone system with a system that uses the internet. The Victor Farmington Library has used Integrated Systems. The initial start up cost would be \$1420.97 and an ongoing

cost of \$88.47. In further discussion, it was noted that we have four (4) lines with the current system from Frontier, and that service gives us a versa line, which includes functionality such as call waiting, etc. It also includes a line for faxes. Board and manager agreed to discontinue the Fax line. Teri Kruk moved, Pradeep Jangbari seconded; all in favor, none opposed to discontinue the fax line.

- The Board continued discussions regarding internet service noting the availability of service locally from the company known as Empire X. It was noted that Internet service is provided on an OWWL-wide basis. Leslie Reyman said she would reach out to OWWL and advise it of the Empire X service and see if there might be an advantage in approaching Empire X.
- Budget adjustments. The Board moved \$302.78 from Video (L7410.412) to Library Equipment (L7410.2) and Computer Services (L7410.21). Jon Grasso so moved, Pradeep Jangbari seconded the motion; all in favor, none opposed.

Friends of the Library report (Eric Baker)

The Friends group began book sorting and will need to cull some books as they are “bursting at the seams”.

The Friends attended the kickoff meeting for the Lima Pumpkin Festival. Town Board member and Festival chair Steve Werner offered/asked Friends members Ginny Baker and Callie Rabe to run the raffle. The proceeds of the raffle (\$247) were then donated to the Friends group.

Ginny Baker is discussing with library manager Reyman enhancements to the outdoor patio space such as picnic tables, chairs and awnings.

The Friends group will again be paying for the Lima Farmer’s Market fee for the Library to have a table at the Market this season.

The next Friends meeting is Tuesday May 20th at 6:30 pm.

Continued Board Discussion

Former board member Shirley Caccamise has offered to decorate the four flower pots this year.

Sidewalk repair. Leslie Reyman has talked with Biran Johnson about the repair needed to the sloped portion of the sidewalk.

The Board discussed the proposed policy presented by manager Reyman concerning any possible staff interaction with Immigration and Customs Enforcement staff. It was agreed that the Board would continue its conversation at the next meeting.

Manager Reyman is working on the Report to the Community.

Manager Reyman reported on her attendance at a Library conference in Texas, which she coordinated to coincide with her vacation in Texas.

2026 Budget

- Board discussed impact of a 2% vs. 3% staff pay increase.
- Board discussed the impact of the proposed installation of the EV charging stations in the Library parking lot. Pradeep Jangbari will followup with the Town and Village to secure more information concerning current usage of the Village charging station so as to be understand potential budget implications for the Library.
- The Board will finalize the 2026 budget at the June 10th meeting.
- The Board agreed to allow the current part time employee to continue to be utilized in a substitute position on a as-needed basis. Teri Kruk so moved, Jon Grasso seconded; all in favor, none opposed.

Chairperson Debby Lund reminded the Board of the upcoming staff appreciation event. Pradeep Jangbari will help Debby with pickup and setup of the event.

The Board also discussed the use of the Scutt room by patrons for eating. All agreed that cleanliness was very important and that we want to avoid any crumbs and food debris that would entice critters. Manager Reyman said she would investigate further.

Teri Kruk moved that the Board go into Executive Session; Leta Button seconded the motion. All in favor, none opposed.

Leta Button moved to close Executive Session with no action taken; Jon Grasso seconded. All in favor, none opposed.

The next meeting of the Board will be held on June 10th.

Motion to adjourn made by Jon Grasso, seconded by Leta Button. All in favor, none opposed. Meeting concluded at 9:00 pm.

Submitted by Teri Kruk.