

Approved

LIMA PUBLIC LIBRARY BOARD SPECIAL MEETING

July 16, 2025

PRESENT: **Trustees:** Chair Debby Lund
 Jon Grasso
 Pradeep Jangbari
Absent: Letta Button
 Teri Kruk
Other: none

Meeting was called to order at 6:30 p.m. by Debby Lund

VOUCHERS: June vouchers 63-77 were approved. Motion to approve by Pradeep Jangbari with a second by Jon Grasso. All approved and the motion carried.

MINUTES: June 2025 minutes are being held for review by whole Board.

OLD BUSINESS:

2026 Library Budget revision:

The purpose of the special meeting was to review and approve revision of the draft budget approved by the Library Board and presented to the Town Board for review in June, 2025. Town Supervisor Mike Falk suggested revision of some lines, especially 2026 staff wages due to Federal minimum wage increases and anticipated inflation in 2026 and utility lines.

Please see the attached copy.

Pradeep asked if it was necessary to increase the last four lines. Debby stated she was not sure but increased them to be on the safe side. If the Town Board does not feel it was necessary, they will change the numbers. Jon thought it was prudent to leave those lines as revised and await the Town Board's decision on them.

After discussion, Jon Grasso moved to approve the revised budget as presented. Pradeep Jangbari seconded the motion. All approved and the motion carried.

Scutt Room Chairs:

Manager Leslie Reyman spoken with Debby and stated she had offered the Scutt Community Room Chairs to Bloomfield Library. At that time, Debby asked her not to send the chairs until she could communicate with Teri regarding the June minutes as she thought the Board had decided to keep the chairs for the time being. Teri replied the Board had decided to keep the current chairs and delay replacing them.

Jon and Pradeep remembered the discussion and agreed the Board had decided to keep the chairs. Debby will let Leslie know she should inform Bloomfield that they will not be receiving the chairs.

Pradeep proposed a resolution: The manager/director of the library shall receive formal Board approval before making disposition of surplus library assets per this resolution. Jon Grasso moved to approve the resolution, Pradeep Jangbari seconded the motion. All were in favor and the motion carried. The resolution may be amended at the September meeting after full board review.

With no further business to discuss, Jon Grasso moved to close the meeting and adjourn at 7:05 p.m. Pradeep Jangbari seconded the motion. All were in favor and the motion carried.

Respectfully submitted,
Debby Lund

REVENUES		2025 request	2025 adopted by TWN	Requested Total Budget 2026	Revised at 3%/ 4% staff wages: July 2026 revision Final revision to Twn Bd
L001	Real Property	\$ 164,000.00	\$ 169,725.00	\$ 173,120.00	\$ 176,650.00
L2401	Interest & Earnigs	\$ 10.00	\$ 10.00	\$ 11.00	\$ 11.00
L2401CD	CD INTEREST	-	-		
L2401I	INTEREST -SAVINGS	\$ 2,248.00	\$ 2,248.00	\$ 2,293.00	\$ 2,316.00
L2401N	NYCLASS INTEREST	-	\$ 5,196.00	\$ 5,300.00	\$ 5,404.00
L2655	MINOR SALES COPIER FEES	\$ 265.00	\$ 265.00	\$ 271.00	\$ 271.00
L2701	REFUNDS OF PRIOR YEAR'S EXPENDITURES	-	-		
L2705	GIFTS & DONATIONS	\$ 2,000.00	\$ 2,000.00	\$ 7,085.00	\$ 7,085.00
L2760	LIBRARY SYSTEM GRANT	\$ 13,000.00	\$ 13,000.00	\$ 13,261.00	\$ 13,390.00
L2761	MATERIAL GRANT	\$ 1,200.00	\$ 1,200.00	\$ 1,224.00	\$ 1,249.00
LAUB	UNEXPENDED BALANCE	\$ 18,130.00	\$ -		
TOTAL REVENUES		\$ 201,853.00	\$ 194,644.00	\$ 202,565.00	\$ 206,376.00
APPROPRIATIONS:					

L1990.4	CONTINGENCY	\$ -	\$ 468.00	\$ 478.00	\$ 487.00
L7410.1	LIBRARY MANAGER	\$ 42,562.00	\$ 44,690.00	\$ 44,772.00	\$ 46,478.00
L7410.143	LIBRARY OTHER STAFF	\$ 63,946.00	\$ 56,121.00	\$ 65,225.00	\$ 65,225.00
L7410.2	LIBRARY EQUIPMENT	\$ 3,500.00	\$ 150.00	\$ 153.00	\$ 156.00
L7410.203	OFFICE EQUIPMENT	\$ 200.00	\$ 200.00	\$ 202.00	\$ 206.00
L7410.21	COMPUTER SERVICES	\$ 200.00	\$ 175.00	\$ 179.00	\$ 208.00
L7410.4	LIBRARY CONTRACTUAL EXPENDITURE	\$ 6,600.00	\$ 6,600.00	\$ 6,733.00	\$ 6,864.00
L7410.410	BOOKS	\$ 16,000.00	\$ 16,000.00	\$ 16,320.00	\$ 16,640.00
L7410.412	VIDEOS	\$ 7,600.00	\$ 7,600.00	\$ 1,890.00	\$ 1,994.00
L7410.413	PERIODICALS	\$ 1,200.00	\$ 1,300.00	\$ 1,326.00	\$ 1,339.00
L7410.414	DOWN LOADABLE AUDIO BBOOKS	\$ 1,800.00	\$ 1,400.00	\$ 1,428.00	\$ 1,442.00
L7410.415	EBOOKS	\$ 1,800.00	\$ 1,400.00	\$ 1,428.00	\$ 1,442.00
L7410.429	PROGRAM SUPPLIES	\$ 2,200.00	\$ 2,170.00	\$ 2,214.00	\$ 2,266.00
L7410.43	OFFICE/LIB. SUPPLIES	\$ 1,700.00	\$ 1,700.00	\$ 1,734.00	\$ 1,751.00
L7410.431	TELEPHONE EXPENSE	\$ 1,200.00	\$ 1,145.00	\$ 2,500.00	\$ 2,500.00
L7410.433	POSTAGE/FREIGHT	\$ 150.00	\$ 120.00	\$ 123.00	\$ 124.00
L7410.434	PUBLICITY/PRINTING	\$ 225.00	\$ 225.00	\$ 230.00	\$ 232.00
L7410.435	TRAVEL/CONTINUING EDUCATION	\$ 200.00	\$ 150.00	\$ 153.00	\$ 208.00
L7410.438	DUES	\$ 20.00	\$ 20.00	\$ 21.00	\$ 21.00

L7410.439	EQUIPMENT REPAIR/MAIN.	\$ 1,015.00	\$ 1,015.00	\$ 1,035.00	\$ 1,046.00
L7410.45	UTILITIES	\$ 15,000.00	\$ 14,200.00	\$ 16,000.00	\$ 16,000.00
L7410.451	CUSTODIAL SUPPLIES	\$ 650.00	\$ 750.00	\$ 650.00	\$ 773.00
L7410.452	BUILDING SUPPLIES	\$ 850.00	\$ 900.00	\$ 920.00	\$ 936.00
L7410.454	INSURANCE EXPENSE	\$ 4,200.00	\$ 4,200.00	\$ 4,285.00	\$ 4,368.00
L7410.469	BUILDING SERVICES	\$ 5,000.00	\$ 5,000.00	\$ 5,100.00	\$ 5,200.00
L7410.900	OTHER MISC.	\$ -	\$ 25.00	\$ 25.00	\$ 26.00
L9010.8	STATE RETIREMENT, EMPL. BENEFITS	\$ 6,135.00	\$ 8,200.00	\$ 8,365.00	\$ 8,528.00
L9030.8	SOCIAL SECURITY, EMPL. BENEFITS	\$ 7,200.00	\$ 7,800.00	\$ 7,956.00	\$ 8,112.00
L9055.8	DISABILITY INSURANCE, EMPL BENEFITS	\$ 500.00	\$ 50.00	\$ 52.00	\$ 520.00
L9060.8	HOSPITAL & MEDICAL (DENTAL) INS., EMP BN	\$ 10,000.00	\$ 10,850.00	\$ 11,068.00	\$ 11,284.00
TOTAL APPROPRIATIONS		\$ 201,853.00	\$ 194,644.00	\$ 202,565.00	\$ 206,376.00