LIMA PUBLIC LIBRARY BOARD MEETING
May 29, 2019

PRESENT: **Trustees:** Shirley Caccamise, Chris Preston, Cathy VanHorne
Absent: Sharon Neenan, Sandi Shusda
Library Manager: Megan McLaughlin
Town Board: Bruce Mayer
Friends Group: None

Meeting was called to order by President Shirley Caccamise at 7:00 pm.

Minutes for March: Motion made by Chris Preston, seconded by Cathy VanHorne to approve the minutes for March as amended: Under "Friends of the Library", Chris "*solicited*" the cake and the flowers for the reception.

Vouchers: Vouchers 37-51 for March and vouchers 52-71 for April were reviewed, signed and approved.

FRIENDS OF THE LIBRARY:
*The Book Sale will be held this Friday and Saturday, May 31st and June 1st.
*There will be information about their membership drive enclosed in the Village water bill newsletter.
*Rotary has volunteered to take 50 boxes of fiction and children's books to be donated.

OLD BUSINESS:
*The new staff computers are here and have already been installed. The old computers will be donated to the Hickok for Brain Injury Center.

*Megan reported that the roof project will hopefully start in July.

*Megan said that 10 children attended the Story Hour with the Easter Bunny.

*Barb Brenner held a demonstration on Food Preservation Dehydration on March 21st and Canning on May 16th.

NEW BUSINESS:
*****Megan reported that the library has received the Empire Pass and the Rochester Museum & Science Center Passes. We will receive the Genesee Country Village passes soon. She is planning on cataloging what we have received the week of July 10th.

Lima Public Library Meeting
May 29, 2019

NEW BUSINESS (CONT)
*The Summer Reading Party, with prize drawing, will be held on Friday, August 9th. Two bikes, locks, and helmets have been donated for the kid's drawing. For the teens, we will have a $25 Amazon gift card and also one for the adults. To be entered, the participants must be registered and must have logged pages read at least once during the course of the program.

*The Boughton Hill Band will hold a summer concert on Thursday, September 5th, at the Lima Public Library from 6:30 to 8:00 pm.

*Estimates for the carpet replacement have not come in yet.

*The Lima Garden Club were here at the library putting in flowers. They did a lot of work and made our grounds look so beautiful. Thank you notes will be sent out.

*Megan handed out information sheets for the Board to look over before the budget meeting on July 17th.

Meeting adjourned at 7:40 p.m.

BUDGET MEETING: Wednesday, July 17, 2019 at 7:00 pm.

Next meeting: Wednesday, September 18 , 2019 at 7:00 pm.

LIMA PUBLIC LIBRARY BOARD MEETING
July 17, 2019

PRESENT: **Trustees:** Shirley Caccamise, Debbie Lund, Cathy VanHorne, Sharon Neenan
Absent: Chris Preston
Library Manager: Megan McLaughlin
Town Board: None
Friends Group: None

Meeting was called to order by President Shirley Caccamise at 7:00 pm. Shirley welcomed Debbie Lund as the newest member of the Lima Library Board of Trustees.

Minutes for May: Motion made by Cathy VanHorne, seconded by Sharon Neenan to approve the minutes for May as read.

Vouchers: Vouchers 72-85 for May and vouchers 86-101 for June were reviewed, signed and approved.

FRIENDS OF THE LIBRARY:
Cathy reported on the following dates for the Friends group:

July 31 – The Friends group will hold their next meeting
August 3 – Ms Gigi will have the book barns open during the day while the Lima Crossroads Day Festival is going on.
August 6 – Ms Gigi will hold a PJ reading time at 7:00 pm.

Membership information was sent out with the Village of Lima's water and sewer bill. Cost for membership is: $6.00 for students; $12.00 for adults and $20.00 for a family. The membership drive is going well.

OLD BUSINESS:
*Megan reported that the roof project will now start in September.

*Empire Museum passes for the following attractions are now available at the Library: Genesee Country Museum and Rochester Museum.

NEW BUSINESS:
*Megan reported that over 100 people enrolled in this Summer Program. It was a great response. The End of Summer party will be held on August 9 when the two bike winners will be announced.

*Wednesday Story Hour and Saturday hours will both begin in October.

Lima Public Library Meeting
July 17, 2019

NEW BUSINESS (CONT)
*The Boughton Hill Band will hold a summer concert on Thursday, September 5th, at the Lima Public Library from 6:30 to 8:00 pm.

*The rugs in the library will be cleaned on Friday August 30th and will be able to dry through Labor Day.

MOTION

Motion made by Cathy VanHorne, seconded by Debbie Lund to transfer $9,258.00 from County Support Revenue to the Unexpended Balance of the following:

L7410.21	Computer Equipment	$1681.00
L7410.41	Books	$6965.00
L7410.43	Office/Library Supplies	$ 612.00
		$9,258.00

Motion approved.

MOTION

Motion made by Cathy VanHorne, seconded by Sharon Neenan, to have the Library Board's 2020 Budget presented to the Lima Town Board on August 1, 2019. Motion carried.

Meeting adjourned at 8:05 p.m.

Next meeting: Wednesday, September 18, 2019 at 7:00 pm.

LIMA PUBLIC LIBRARY BOARD MEETING
September 18, 2019

PRESENT: **Trustees:** Shirley Caccamise, Debbie Lund, Cathy VanHorne, Chris Preston
Absent: Sharon Neenan
Library Manager: Megan McLaughlin
Town Board: None
Friends Group: Barb Brenner
Guest: Courtney Lenahan

Meeting was called to order by President Shirley Caccamise at 7:10 pm. Shirley welcomed Courtney Lenehan as a guest to our meeting.

Minutes for July: Motion made by Cathy VanHorne, seconded by Debbie Lund to approve the minutes for July as read.

Vouchers: Vouchers 102-118 for July and vouchers 119-131 for August were reviewed, signed and approved.

FRIENDS OF THE LIBRARY:
Barb Brenner reported for the Friends of the Library.

*The Friends group has requested, in writing, for a library sign to be put up on Routes 5&20. They are hoping for an answer in the near future.
*The Fall book sale is set for September 27 & 28th.
*A card was submitted, for everyone to sign, for Robin Ha to thank her for all her years of service to the library and the Friends of the Library group.

OLD BUSINESS:
*Megan reported that the roof will be later in October. The Leo J. Roth Company are trying to catch up on other projects due to the rain. Also, per Ron Kirsop, our checks from the state are on the way and should arrive this month.

*The 2019 Reading party was held on Friday, August 9th. The winners for the children's bikes were: Rebekah Lskra and Yedediyah Armaly. Olivia Hunt and Anthony Catalano were the winners of the Amazon gift cards. We nearly read Waldo to the moon – 158,000 pages were logged. We also saw a large jump in participation this year. There were 52 kids (44 last year), 19 teens (10 last year) and 49 adults (4 last year).

*The Boughton Hill Band concert that was scheduled for Thursday, August 5th was cancelled due to medical reasons for a band member.

NEW BUSINESS:
*Barb Brenner will be holding a Food Preservation 101: Dehydrating on Thursday, Sept. 26th at 6:00 pm. She will also hold a class on Fermentation on Thursday, Oct. 24th at 6:00 pm.

*Our local children's book author and patron, Kirsten Wheelcock, held an author event on Tues. Sept. 17th at 6:30 pm.

*Jane Radomski is holding a card making class on Saturday, Oct. 5th. There will be two sessions that day (10-11 am and 11-12 pm). Each session is limited to 8 people.

*Tim and Deb Smith, who write about local history for *The Sentinel*, have written a book titled *The Beatles, the Bible and Manson.* They will be doing a book talk and signing, at the library, on Thursday, October 10th at 7:00 pm.

*Per New York State, all public officials, employees and appointed board members must complete Sexual Harassment Training by October 1st and complete a workplace violence training by November 1st.

Meeting adjourned at 8:25 p.m.

Next meeting: Wednesday, November 20, 2019 at 7:00 pm.

LIMA PUBLIC LIBRARY BOARD MEETING
November 20, 2019

PRESENT: **Trustees:** Shirley Caccamise, Cathy VanHorne, Chris Preston
Absent: Sharon Neenan, Debbie Lund
Library Manager: Megan McLaughlin
Town Board: Supervisor Mike Falk, Bruce Mayer
Friends Group: Barb Brenner

Meeting was called to order by President Shirley Caccamise at 7:10 pm. Shirley welcomed Supervisor Mike Falk as a guest to our meeting.

Minutes for September: Motion made by Cathy VanHorne, seconded by Chris Preston to approve the minutes for November as read.

Vouchers: Vouchers 132-149 for September and vouchers 150-164 for October were reviewed, signed and approved.

FRIENDS OF THE LIBRARY:
Barb Brenner submitted a report for the Friends of the Library.

*The Friends Group will be sponsoring the Boughton Hill Band Concert on Friday, December 20th at 7:30 pm.
*The Friends Group presented a copy of their monthly calendar for the year 2020.
*Their next meeting will be Tuesday, December 10th at 7:00 pm.

OLD BUSINESS:
*Megan reported that the bulk of the roof project was finished October 21st. Heat tapes are being installed. Initially for the main roof only but will now extend to the Scutt Room roof.

*Barb Brenner held a Food Preservation 101: Dehydrating on Thursday, Sept. 26th at 6:00 pm. She also held a class on Fermentation on Thursday, Oct. 24th at 6:00 pm.

*Our local children's book author and patron, Kirsten Wheelcock, held an author event on Tues. Sept. 17th at 6:30 pm. Two people attended.

*Jane Radomski held a card making class on Saturday, Oct. 5th. There were two sessions that day (10-11 am and 11-12 pm). Each session had 8 people.

*Tim and Deb Smith, who write about local history for *The Sentinel*, have written a book titled *The Beatles, the Bible and Manson.* They did a book talk and signing, at the library, on Thursday, October 10th at 7:00 pm. Two people attended.

Supervisor Falk: Mr. Falk spoke to the Library Board about a payroll issue. He also thanked Meghan, Library Manager, for all her work on the Grant for the roof work on the library.

NEW BUSINESS:
*Boughton Hill Band Christmas Concert, sponsored by the Friends Group, will take place on Friday, December 20, 2019 at 7:00 pm.

*We have received $12,312.00 in funds from Livingston County. It was deposited to L2760 Grants. We also received $71,843.00 from NYS for our construction grant.

RESOLUTION

Whereas, a grant has been received in the amount of $71,843.00 for the purpose of the Roof Improvement project, and

Whereas, the Budget was completed before the grant amount was fully known and therefore did not get put into the budget, now therefore be it

Resolved, That the Library Board of Trustees authorizes an increase in appropriations L7410.469 Building Services in an amount of $71,843.00 for the purpose of reimbursing the Town of Lima for the Roof Improvement project.

Voted on and approved.

*Date sheets for 2020 are ready for approval.

*Santa will be at Story Hour on Wednesday, December 11, 2019.

Meeting adjourned at 8:00 p.m.

Next meeting: Wednesday, December 18, 2019 at 7:00 pm.

LIMA PUBLIC LIBRARY BOARD MEETING
December 19, 2019

PRESENT: **Trustees:** Shirley Caccamise, Cathy VanHorne, Chris Preston
Sharon Neenan, Debbie Lund
Library Manager: Megan McLaughlin
Town Board: Bruce Mayer

Meeting was called to order by President Shirley Caccamise at 1:05 pm.

Minutes for November: Motion made by Cathy VanHorne, seconded by Debbie Lund to approve the minutes for November as read.

Vouchers: Vouchers 165-178 for November were reviewed, signed and approved.

FRIENDS OF THE LIBRARY:
Cathy gave the following report:

*The Friends Group will be sponsoring the Boughton Hill Band Concert on Friday, December 20th at 7:30 pm.

*The kits for new babies have arrived. Library staff member, Michelle, will be in charge of these. Gigi Correll has wrapped books for the first 25 children.

*Members are getting ready for the Internal Audit, for the Friends Group, in February.

*The DOT has informed the Friends Group that the Library Guide Sign will be installed on 5&20.

Discussion was held regarding a Little Library in Lima.

OLD BUSINESS:

*Meghan reported that 8 children attended Story Hour when Santa was guest on 12/11.

NEW BUSINESS:

MOTION

Motion made by Cathy VanHorne, seconded by Debbie Lund amend the budget by moving $5431.00 from L7410.143, Library Other Staff, to the following accounts:

L7410.4	Library Contract	$ 362.00
L7410.41	Books	$2,093.00
L7410.412	Videos	$2,276.00
L7410.43	Office/Library Supplies	$ 661.00
L7410.433	Postage/Freight	$ 10.00
L7410.434	Publicity/Printing	$ 29.00
	TOTAL	**$5431.00**

MOTION

Motion made by Chris Preston, seconded by Cathy VanHorne to move $53,105.00 from Reserves to the following Reserve Accounts:

Technology Reserves	$ 5,000.00
County Support Reserves	$12,310.00
Facility Maintenance Reserves	$35,795.00
TOTAL	**$53,105.00**

Discussion was held regarding the time of our Library Board meetings for January and March. It was decided to hold the meetings of January 15, 2020 and March 18, 2020 at 10:30 a.m. Megan will post this information for the public.

Motion made to adjourn at 1:30 pm.

Next meeting: Wednesday, January 15, 2020 at 7:00 pm.